

NTUB Student Reward and Disciplinary Regulations

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Amended at the Student Affairs Committee Meeting on October 9, 2001
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Amended at the University Affairs Meeting on June 13, 2024
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- Article 1 In order to cultivate students' noble character and encourage their enterprising spirit, these Regulations are enacted pursuant to Article 32 of the University Act, so that students' conduct may have a basis and standards to follow.
- Article 2 These Regulations consist of two parts: Recognition and Discipline.
1. Recognition:
 - (1) Commendation.
 - (2) Minor Merit.
 - (3) Major Merit.
 - (4) Special Award (prizes, monetary awards, certificates, public acknowledgments).
 2. Discipline:
 - (1) Warning.
 - (2) Minor Demerit.
 - (3) Major Demerit.
 - (4) Expulsion.
 - (5) Revocation of Student Status.
- Article 3 A student shall be awarded a Commendation under any of the following circumstances:
1. Courteous in manners, neat in attire and appearance, and maintaining cleanliness in the student dormitory, thereby serving as a model for fellow students.
 2. Actively participating in sports and extracurricular activities with outstanding performance.
 3. Enthusiastically engaging in public affairs and community service with good performance.
 4. Serving as a department (or division), student club, or class officer with enthusiasm and outstanding performance.
 5. Not pocketing the money (property) one picks up.
 6. Practicing thrift and simplicity.
 7. Reporting misconduct, verified to be true upon investigation.
 8. Encouraging fellow students to do good.
 9. Leading fellow students in serving the collective interest.

10. Taking good care of public property.
- Article 4 A student shall be awarded a Minor Merit under any of the following circumstances:
1. Frequently exhibiting any of the circumstances listed in Article 3, Paragraph 1, Items 1 through 10, and demonstrating performance deserving of an elevated recognition.
 2. Representing the University in sports or extracurricular activities and thereby enhancing the University's reputation; or winning one of the top three places in off-campus competitions.
 3. Enthusiastically engaging in public affairs and community service with notable achievements.
 4. Serving as a department (or division), student club, or class officer with enthusiasm and outstanding effectiveness.
 5. Protecting public property so that the University's assets are spared from significant damage.
 6. Standing up for what is right, with concrete and outstanding deeds.
 7. Reporting major misconduct or illegal activities sufficient to safeguard the University's safety or the rights and interests of fellow students.
- Article 5 A student shall be awarded a Major Merit under any of the following circumstances:
1. Frequently exhibiting any of the circumstances listed in Article 4, Paragraph 1, Items 2 through 7, and demonstrating exceptionally outstanding performance deserving of an elevated recognition.
 2. Representing the University in external competitions and winning a national championship, a championship of a special nature, or placing in the top three in international competitions.
 3. Demonstrating special deeds in caring for the University or fellow students, thereby enhancing the reputation of the University.
 4. Participating in national or international activities (excluding curricular activities) with exceptionally outstanding conduct, serving as a role model for all students of the University.
 5. Achieving outstanding results in various off-campus service activities.
 6. Reporting major illegal activities, verified to be true upon investigation.
 7. The definitions of national or international competitions in this Article shall be based on the University's "Guidelines for Awarding Students' Club Competition Achievements".
- Article 6 A student shall be given a Warning under any of the following circumstances:
1. Violating University regulations, under minor circumstances.
 2. Failing to comply with class or dormitory regulations or codes of conduct, under minor circumstances.
 3. Speaking or behaving improperly, or making online comments that are disrespectful to others.
 4. Causing damage, defacement, or unauthorized movement of public property or the environment, and failing to restore it.
 5. Failing to maintain silence in classrooms or dormitories, thereby disturbing teaching or others' peace, and refusing to stop after

- being advised.
6. Neglecting duties as a department (or division), student club, or class officer, thereby causing harm.
 7. Posting announcements, posters, or slogans in large quantities without authorization outside designated campus locations.
 8. Failing to report at the designated time without valid reason after being notified by faculty or staff.
 9. Using school computer facilities or playing video games in computer classrooms.
 10. Using mobile phones or other electronic devices during class without approval, thereby disrupting the order of class, and refusing to correct the behavior after being admonished by the instructor.
 11. Failing to observe traffic regulations.
 12. Violating the University's Network Usage Regulations or the Dormitory Internet Usage Management Regulations, under minor circumstances.
 13. Entering student dormitories without authorization as a non-resident.
 14. Violating the Regulations for Counseling and Management of Student Dormitory Residency, under minor circumstances.
 15. Committing acts in violation of the University's Guidelines for the Prevention of Campus Gender-related Incidents, with minor circumstances, upon which the Gender Equity Education Committee has proposed disciplinary action.
 16. Infringing upon others' intellectual property rights, under minor circumstances.
 17. Stalking, sending emails, or using other methods against another's will to interfere with their daily life, under minor circumstances.
 18. Engaging in bullying on campus, verified by investigation of the Campus Bullying Prevention Committee and disciplinary action proposed, under minor circumstances.

Article 7

A student shall be given a Minor Demerit under any of the following circumstances:

1. Repeatedly violating any of the provisions listed in Article 6, Paragraph 1, Items 1 through 18, or committing a violation of greater severity.
2. Speaking or behaving improperly, or making online comments that cause harm to others.
3. Disturbing public order on campus or disrupting teaching activities, and repeating the offense or refusing to improve after repeated admonition.
4. Stealing or tampering with others' correspondence.
5. Intentionally damaging school property or the environment.
6. Smoking (including e-cigarettes and heated tobacco products), chewing betel nuts, drinking alcohol, or abusing drugs on campus or on designated smoke-free sidewalks around the University.
7. Using school computer facilities or playing video games in computer classrooms, and repeating the offense or refusing to improve after repeated admonition.

8. Using mobile phones or other electronic devices during class without approval, thereby disrupting the order of the class, and repeating the offense or refusing to improve after being corrected by the instructor.
9. Violating the University's Network Usage Regulations or the Dormitory Internet Usage Management Regulations, thereby affecting the normal operation of the campus network.
10. Subletting dormitory beds without authorization.
11. Staying overnight in dormitories without authorization as a non-resident.
12. Violating the Regulations for Counseling and Management of Student Dormitory Residency under serious circumstances.
13. Committing acts in violation of the University's Guidelines for the Prevention of Campus Gender-related Incidents, with serious circumstances, upon which the Gender Equity Education Committee has proposed disciplinary action.
14. Infringing upon others' intellectual property rights, under serious circumstances.
15. Stalking, sending emails, or using other methods against another's will to interfere with their daily life, under serious circumstances.
16. Engaging in bullying on campus, verified by investigation of the Campus Bullying Prevention Committee and disciplinary action proposed, under serious circumstances.

Article 8

A student shall be given a Major Demerit under any of the following circumstances:

1. Repeatedly violating any of the provisions listed in Article 7, Paragraph 1, Items 2 through 16, or committing a violation of significant severity.
2. Forming factions, bullying, intimidating, or harassing fellow students.
3. Committing acts such as assault, fighting, gambling, theft, or causing trouble through drinking.
4. Forging or altering certificates or documents, or using another's or official seals without authorization.
5. Arbitrarily causing disturbances and disrupting campus order and peace, with significant severity.
6. Establishing pornographic or violent websites, or engaging in illegal activities through the internet, with significant severity.
7. Using another's account and password without authorization, breaching computer protection measures, or altering University system data.
8. Illegally intruding into others' information systems or equipment, with significant severity.
9. Subletting dormitory beds for profit, occupying dormitory beds without authorization, or excluding others from lawful residency.
10. Violating the Regulations for Counseling and Management of Student Dormitory Residency with significant severity.
11. Committing acts in violation of the University's Guidelines for the Prevention of Campus Gender-related Incidents, with significant severity, upon which the Gender Equity Education Committee has

proposed disciplinary action.

12. Infringing upon others' intellectual property rights with significant severity.
13. Engaging in bullying on campus, verified by investigation of the Campus Bullying Prevention Committee and disciplinary action proposed, with significant severity.
14. Forging or altering stored-value cards, or other similar electromagnetic records used as instruments for transactions, withdrawals, transfers, or payments, with intent to use them. Using the forged or altered stored-value cards or other similar electromagnetic records referred to in the preceding paragraph as instruments for transactions, withdrawals, transfers, or payments; or, with intent to use them, receiving or delivering them to others.

Article 9

A student shall not be permitted to voluntarily apply for suspension of study under any of the following circumstances. Upon review and approval by the Student Recognition and Discipline Committee, the student shall be subject to Expulsion:

1. Accumulating three Major Demerits after offsetting merits against demerits during the period of study.
2. Bringing weapons to the University and endangering campus safety.
3. Joining off-campus gangs and refusing to reform after repeated admonition.
4. Accumulating absences in a semester that meet the Expulsion conditions prescribed in the University Academic Regulations.
5. Committing acts in violation of the University's Guidelines for the Prevention of Campus Gender-related Incidents, with extremely serious circumstances, upon which the Gender Equity Education Committee has proposed Expulsion.
6. During the period of study, violating the Narcotics Hazard Prevention Act by manufacturing, transporting, or selling any category of narcotics, and being transferred to the District Prosecutors' Office for investigation, with serious circumstances.
7. Committing acts in violation of government laws or regulations that endanger campus safety, under serious circumstances.

Article 10

Disciplinary actions concerning student examination violations shall be handled in accordance with the University Examination Regulations for Students.

Article 11

If a student commits any of the acts listed in Article 9 with particularly serious circumstances, the student shall be subject to Revocation of Student Status.

Article 12

In addition to applying the provisions of these Regulations, the following factors shall be taken into consideration when determining student recognition or discipline and when adjusting their penalty: age, motivation, purpose, attitude, method, and the impact of the conduct.

Article 13

Student recognition or discipline may be reported by all University faculty and staff using the "Student Recognition and Discipline Recommendation Form" of the Office of Student Affairs. After initial review by the class advisor and the department (or division) chair, the Life Counseling Section shall process and register the case according

- to the type of recognition or discipline before publication.
- Article 14 Authority for approval of recognition and discipline:
1. Commendation, Minor Merit, Warning, or Minor Demerit shall be approved and issued by the Dean of Student Affairs.
 2. Major Merit, Major Demerit, Expulsion, or Revocation of Student Status shall be reviewed and approved by the Student Recognition and Discipline Committee and then ratified by the President before issuance.
- Article 15 Regulations for record expungement:
1. Students who violate University regulations but whose conduct does not reach the level of a Major Demerit may apply for record expungement in accordance with the National Taipei University of Business Guidelines for Implementation of Student Record Expungement, which shall be separately prescribed by the Student Affairs Meeting.
 2. Expulsion or Revocation of Student Status shall not be offset or reduced due to prior recognition received.
 3. For students who resume study after suspension, their original recognitions and disciplinary records shall remain valid.
- Article 16 For students receiving a penalty of Major Demerit or above, the facts shall be stated in detail. Written notification shall be sent to the parents or guardians of students under 18 years of age, and to the students themselves if they are 18 years of age or older.
- Article 17 If a student commits a major violation of University regulations beyond the provisions of these Regulations, the Student Recognition and Discipline Committee may be convened, and its resolution shall be submitted to the President for special handling.
- Article 18 In handling major recognition or disciplinary cases, a preliminary review shall be conducted by the department (or division). The department (or division) may, as necessary, notify the student concerned or the parents to attend and provide explanations to ensure the protection of their rights. When major recognition or disciplinary cases are recommended to be submitted to the Student Recognition and Discipline Committee for deliberation after preliminary review, the student concerned, the class advisor, and relevant personnel may be invited to attend and present their opinions.
- Article 19 For outstanding performance by student groups in competitions, each unit may handle special cases of recognition based on the event and specific facts. Recommendations for Major Merit shall be reviewed and approved by the Student Recognition and Discipline Committee, and then ratified by the President before issuance.
- Article 20 In principle, student recognition or disciplinary actions shall be based on conduct occurring in the current semester.
- Article 21 If a student considers a recognition or disciplinary action imposed on them to be improper or unjust, the matter shall be handled in accordance with the National Taipei University of Business Regulations for Student Appeals.
- Article 22 These Regulations shall be implemented after deliberation and approval by the University Affairs Meeting, ratification by the President, and submission to the Ministry of Education for record. The

same procedure shall apply to amendments.